

Operational Guidelines - Development of Production Infrastructure Scheme, of the Ministry of MSME being implemented through Coir Board, Kochi during the XIth Plan Period

.....

*(Revised approval received from Ministry of MSME
vide letter No. 5(13)/2008-Coir/622 dated 16.10.2009)*

1. Introduction

1.1 The principal thrust of the Development of Production Infrastructure Scheme of the Ministry of MSME being implemented through the Coir Board, a statutory body under the administrative control of Ministry of MSME, is on development of infrastructure for the sustainable development of coir sector. The scheme envisages provision of financial assistance for setting up new coir units and modernization of existing units for the sustainable growth of the coir sector. Due to the extension of coconut cultivation to non-traditional coconut producing states, coir industry also expanded its activities to such states with the assistance of the Coir Board for development of infrastructure for setting of coir units.

1.2 The scheme is in operation since 7th Five Year Plan. Under the existing scheme, financial assistance was being provided to coir production units at the rate of 25% of the cost of equipment and infrastructure facilities subject to maximum of Rs.1.5 lakh for new units and Rs.50,000 for modernization of existing units. In the case of units producing multiple items, the maximum amount of subsidy admissible is Rs.5 lakh. The existing parameters of the financial assistance under the scheme continued during the first two years of XI Plan. The export oriented coir sector is investing on development of infrastructure for the production of high valued coir products of international standard by importing coir processing machinery to match the production process in importing countries. The equipment which were so far considered for financial assistance under the scheme have since become obsolete in terms of low productivity and high labour orientation. It was, therefore,

felt necessary to revise the financial norms of the assistance under the scheme. The scheme was got evaluated through an independent agency. Keeping in view the recommendations of the evaluating agency and all related factors, various parameters of the scheme have been revamped to achieve the objectives of higher productivity, modernization, technology upgradation, cost efficiencies and competitiveness of the Coir sector.

2. Objectives

- Provide modern infrastructure facilities to the production units resulting in improvement of productivity and quality
- Establishment of new 'State of the Art' Coir Processing Units
- Spread of the industry to potential areas
- Enhanced utilization of available raw material
- Creation of more employment opportunities, especially for women in rural areas
- Attracting new generation entrepreneurs to the industry
- Modernisation of existing units
- Production of high value customer oriented products
- Make the Coir Industry competitive
- Adoption of eco friendly production techniques
- Achieve the target of a pollution free coir industry

3. Nodal Agency

3.1 Coir Board, Kochi is the Nodal Agency. The scheme will be implemented through the Regional/ Sub-regional offices of the Coir Board in association with District Industries Centers (DIC's) of the respective State. Technical intervention, wherever necessary, will be provided by Central Coir Research Institute (CCRI) and Central Institute of Coir Technology (CICT) and other institutes engaged in the development and promotion of coir industry. The scheme will be

periodically monitored by Ministry of Micro, Small and Medium Enterprises (MSME).

3.2 The Regional/ Sub Regional Officers, will receive the applications, process and assess the quantum of assistance as per the guidelines and forward them to the Nodal Agency with all relevant documents for obtaining sanction of the competent authority for release of assistance to units after obtaining all records.

4. Scheme Interventions

4.1 Individuals, co-operative societies and machinery manufacturers registered with Coir Board are the stakeholders involved in the implementation of the scheme. Increase in productivity and economies of scale can be achieved only through infrastructure development by installing modern machinery for the production of high value customer oriented products for the sustainability of the industry in the coming years.

4.2 With the introduction of Rejuvenation, Modernisation and Technology Upgradation of Coir Industry Scheme (REMOT), being implemented by the Coir Board, financial assistance is provided for setting up spinning and tiny household units with a project cost each of Rs. 2 lakh and Rs.5 lakh, respectively, in the country. Assistance to the coir units, involving project cost above Rs.5 lakh, will only, therefore, be provided under the instant scheme viz., Development of Production Infrastructure Scheme. Subsidy will be provided @ 25% of the project cost subject to a maximum of Rs. 6 lakh for setting up of De-fibering Unit, Rs.4 lakh for Automatic Spinning Unit and Rs.5 lakh for others, including Coir Pith Unit. For a Composite or a Multiple Unit, the maximum monetary ceiling of assistance would be Rs. 9 lakh.

4.3 For calculation of subsidy amount, the cost of building will be restricted to a maximum of Rs. 8 lakh for Defibering and Coir Pith Units

and Rs. 6 lakh for others including Automatic Spinning Unit. In respect of proposals for modernization of the existing Units, only the cost of new machinery and new work shed to be put up will be taken for arriving at the amount of subsidy limited to Rs.2 lakh per unit. Land cost will not be included in the project cost for the new as well as existing Units. The diesel generator/ diesel engine/ expenditure towards separate power line drawn for the functioning of the unit from the rural feeder will be included in the project cost for computing the subsidy and no separate subsidy will be allowed for diesel generator/ diesel engine/ rural feeder line.

4.4 Disbursal of subsidy will be ensured by the Coir Board within a period of three months from the date of receipt of application in the Coir Board from the entrepreneur. The General Manager, District Industries Centre (DIC) of the respective region is authorized to receive the application with all relevant documents and the same will be processed, inspected, scrutinized and duly recommended by the General Manager, DIC, to the concerned Regional Officer/ Sub Regional Officer of the Coir Board who will conduct joint inspection along with an official nominated by the Chairman, Coir Board who will assess the quantum of assistance and forward the application to Coir Board Head Quarters for obtaining the sanction from the Competent Authority. The RO/ SRO of Coir Board shall disburse the subsidy amount to the entrepreneur on receipt of the approval. The whole procedure will be completed within 90 days. All such cases where the subsidy amount is not distributed within 90 days will be reported to the Board by the RO / SRO concerned along with the reasons for delay.

5. Eligibility

5.1 All new coir processing units registered with Coir Board under Coir Industry (Registration) Rules, 2008 and registered with the DIC of the respective region of the entire coir sector of the country with project cost

exceeding Rs.5 lakh each are eligible for assistance under the scheme.

The details are as follows:

- (i) Coir Units desiring to avail of the assistance under the scheme should be registered with the Coir Board under the Coir Industry (Registration) Rules, 2008 and also with the Industries Department of the State in which the Unit is located.
- (ii) Assistance under the scheme will be extended to entire coir sector of the country.
- (iii) The units with a project cost above Rs.5 lakh only will be considered for assistance under the scheme.
- (iv) Power connection should be available at the location of the coir unit.
- (v) The applications for grant of financial assistance under the scheme should be scrutinized, inspected and recommended by the General Manager, District Industries Centre of the region in which the unit is located and forwarded with all certified documents to the respective Regional/ Sub Regional Office of Coir Board for further processing of the application.
- (vi) The work sheds shall conform to the type of design prescribed by the Coir Board and also to meet the essential civil requirements of the project.
- (vii) The equipment eligible for assistance under the scheme shall not be below the standards laid down from time to time by the Coir Board.
- (viii) There will be an overall ceiling of financial assistance of Rs.9 lakh for units producing multiple items of coir for computing subsidy. The coir units which are producing single items like coir fibre, curled coir, coir yarn, coir pith, coir mats, coir matting, coir composite products etc. will be treated as separate units producing these items and the ceiling of subsidy fixed for the respective items will be applied in these cases.

- (ix) The ceiling prices of different items of machinery will be fixed by Coir Board after making a fair assessment of probable cost of all components used in the production of machinery items.
- (x) The machinery required as per the project should be procured from machinery manufacturers registered with Coir Board. In exceptional cases, machinery can be imported for setting up high-tech coir processing unit for which the unit shall substantiate the reason for import of machinery.
- (xi) The machinery manufacturers will have to give a performance guarantee for a period of at least one year to the beneficiaries availing the financial assistance under the Coir Board scheme. In the case of imported machinery, the units shall produce the invoice, shipping bill etc. certified by Customs Authorities and DGFT with performance certificate from the authority concerned.
- (xii) For the calculation of subsidy amount, the cost of building will be restricted to Rs.8.00 lakh for Defibering and Coir Pith Units and Rs.6.00 lakh for others including Automatic Spinning Unit.
- (xiii) In respect of projects for modernization, the cost of new machinery and new work shed to be put up will only be taken for arriving at the project cost for calculation of the amount of subsidy.
- (xiv) Land Cost will not be included in the project cost.

6. Quantum of Assistance

The details of assistance provided under the scheme are given below.

QUANTUM OF GRANT ADMISSIBLE

Sl. No.	Type of Unit	New units	Modernisation of units
		25% of the cost of equipment and	25% of the cost of modernization

		infrastructural facilities subject to a maximum of (Rupees)	of equipment and infrastructural facilities subject to a maximum of (Rupees)
(i)	Coir Fibre Extraction Unit (Defibering Unit/ Decorticating Unit)	6,00,000	2,00,000
(ii)	Automatic/mechanized Coir Yarn Spinning Unit	4,00,000	2,00,000
(iii)	Curled Coir Production Unit	5,00,000	2,00,000
(iv)	Rubberised Coir Production Unit	5,00,000	2,00,000
(v)	Coir Product Manufacturing Unit (Semi automatic loom unit)	5,00,000	2,00,000
(vi)	Coir Product Manufacturing Unit (Automatic/Powerloom Unit)	5,00,000	2,00,000
(vii)	Coir pith product manufacturing unit	5,00,000	2,00,000
(viii)	Coir Rubber backed/ Rubber Molded product manufacturing unit	5,00,000	2,00,000
(ix)	Coir Rubber Latex backed Mats & Matting product manufacturing unit	5,00,000	2,00,000
(x)	Coir Composite Product Manufacturing Unit	5,00,000	2,00,000
(xi)	Coir Needled felt production unit	5,00,000	2,00,000
(xii)	Coir Pith Manure Production Unit	5,00,000	2,00,000
(xiii)	Coir Garden Articles Production Unit	5,00,000	2,00,000
(xiv)	Coir Mats/Matting/Carpets/ Printing /Finishing/Packing Unit	5,00,000	2,00,000
(xv)	Coir PVC Tufted Mats Production Unit	5,00,000	2,00,000
(xvi)	Automatic coir fibre/yarn dyeing unit	5,00,000	2,00,000
(xvii)	Coir geotextiles/Matting Production Unit (Anugraha loom)	5,00,000	2,00,000
(xviii)	Coir mats & mattings Production Unit (Anupam loom, pneumatic control)	5,00,000	2,00,000

(xix)	Any other coir processing unit as declared by Coir Board that the unit is exclusively for production of coir and allied products.	5,00,000	2,00,000
-------	---	----------	----------

7. Procurement / Cost of Machinery under the Scheme

7.1 All machinery required for setting up the coir processing unit shall be procured only from machinery manufacturers registered with Coir Board and in the case of import of machinery for setting up of high value coir products using high-tech machinery, all relevant documents regarding the import of machinery from the Customs Authorities and DGFT along with Performance Guarantee of the machinery should be produced and a certificate stating that these machinery will be used only for coir processing. The details of the machinery and the approximate cost required for each unit for grant of financial assistance under the scheme are given in Annexure-I.

7.2 In the case of installation of power generator sets/ diesel engines/ separate electrical power line from the rural feeder, financial assistance will be considered along with the project cost for existing and new units.

8. General Instructions

8.1 The grant as admissible under the scheme will be disbursed to the entrepreneur only after the unit goes into production as reimbursement of expenditure.

8.2 The unit shall submit the application in the prescribed format for grant of financial assistance for new units under the scheme within 6 months from the date of commencement of production of the unit. The date of commencement of production should be supplemented by a

Certificate issued by the General Manager, District Industries Centre of the respective area.

8.3 New unit is a unit which is registered under the Coir Industry (Registration) Rules, 2008 but had not completed 6 months from the date of commencement of production. The applications received and pending with the Coir Board upto 31.03.2009 will be assisted at the old rates. Revised rates of assistance will be applicable only on units commencing production w.e.f. 01.04.2009.

8.4 The entrepreneur availing of the grant under the scheme shall not mortgage the assets except to the financial institutions from where he had availed loan for the establishment of the unit.

8.5 The entrepreneur availing assistance under the scheme will give a certificate that the unit has not availed subsidy/assistance under any other scheme like PMEGP, REMOT etc. of the Central Government.

8.6 The grant received under the scheme should be recoverable from the entrepreneur

- i. Where the assistance under the scheme has been obtained by misrepresentation of facts or by furnishing of false information;
or
- ii. Where the unit goes out of production within 5 years from the date of commencement of production, except in case where the unit remains out of production for short periods extending to 6 months due to reasons beyond its control, such as shortage of raw material, power, natural calamities etc.

8.7 A unit which has availed financial assistance would be eligible for financial assistance under modernization only after successful running of the unit for a minimum period of 3 years. The assistance under

modernization scheme will be limited to the new work sheds that are to be put up and new equipments for the unit.

8.8 In case of any disputes with regard to grant of subsidy under the scheme, the decision of the Coir Board shall be final.

8.9 The infrastructure includes work shed, soaking tank, drying yard, well and pump set, generator, separate power line from the rural feeder, handling equipments etc. The accessories include the motor, starter, capacitor, main switch, fuse etc.

8.10 The Coir Board will prescribe detailed guidelines / forms for procurement of machinery, setting of units, submitting of application for assistance, processing of applications in the Regional Offices / Coir Board Headquarter, etc., for smooth implementation of the scheme and reduce delay in releasing the assistance and also to make it more transparent.

9. Maintenance of list of Applicants

List of applicants should be maintained at Regional Office/ Sub Regional Office and Head Quarters of Coir Board and also on the Coir Board Website. A data bank should be created in the Coir Board.

10 Monitoring and Evaluation

The monitoring of the units will be undertaken by the Regional/ Sub Regional Offices of Coir Board on regular intervals (Annex. II). The Mid-term appraisal of implementation of the scheme will be got done through reputed external agencies. Scheme will also be regularly monitored by Secretary (MSME).

ANNEXURE-I

Type of the Unit	Proposed Cost (Rs.)
1. Coir Fibre Extraction Unit	
A. Defibering Unit	
(i) Crusher (10 HP)	3,50,000
(ii) Soaking Tank	4,00,000
(iii) Defibering Machine (10 HP) – 2 Nos. 3,75,000/-	7,50,000
(iv) Revolving Screener including motor (2 HP)	90,000
(v) Turbo Double Cleaner (20 HP & 15 HP)	3,00,000
(vi) Conveyor System with motors	35,00,000
(vii) Hydraulic Bailing Press (35 Kg – 2 HP)	2,00,000
(viii) Hydraulic Bailing Press (100- 150 Kg – 5 HP)	12,00,000
(ix) Conveyors for shifting the husk to the crusher, Soaking Tank, Soaking Yard, Defibering Machine, Screener, Pith disposal etc.	20,70,000
(x) Electrical Accessories	4,50,000
(xi) Well and Pump set	1,00,000
(xii) Diesel Generator/ Diesel Engine/ Expenditure towards drawing power line from rural feeder exclusively for the unit.	4,00,000
B. Decorticating Unit	
(i) Crusher (10 HP)	2,70,000
(ii) Squeezer (7.5 HP)	2,70,000
(iii) Soaking Tank	4,00,000
(iv) Decorticator (50 HP) – 2 Nos. @ Rs.5,40,000/-	10,80,000
(v) Screener (2 HP)	90,000
(vi) Hydraulic Bailing Press (35 Kg – 2 HP)	2,00,000
(vii) Hydraulic Bailing Press (100- 150 Kg – 5 HP)	12,00,000
(viii) Conveyors from Crusher to squeezer, decorticator to screener and disposal of coir pith	17,00,000
(ix) Electrical Accessories excluding motor	2,50,000
(x) Well and pump set	1,00,000
(xi) Diesel Generator/ Diesel Engine/ Expenditure towards drawing power line from rural feeder exclusively for the unit.	4,00,000

2. Automatic/mechanized Coir Yarn Spinning Unit		
(i). Double head automatic spinning machine (10 nos. with motor 0.5 HP (@ Rs.1,10,000/-)	11,00,000	
(ii) Slivering Machine with 1 HP motor (2 nos. @ Rs.1,00,000/-)	2,00,000	
(iii) Fibre Cleaning Machine with 2 HP motor	1,00,000	
(iv) Automatic Yarn Winding Machine – 2 HP motor	50,000	
(v) Well & Pump set	1,00,000	
(vi) Diesel Generator/ Diesel Engine/ Expenditure towards drawing power line from rural feeder exclusively for the unit.	2,00,000	
3. Curled Coir Production Unit		
(i) Curling machine 3 Nos. @ Rs.4,00,000/- per machine	12,00,000	
(ii) Hackling machine	1,50,000	
(iii) Mechanized Winding Machine	40,000	
(iv) Well & pump set	1,00,000	
(v) Diesel Generator/ Diesel Engine/ Expenditure towards drawing power line from rural feeder exclusively for the unit.	4,00,000	
4. Rubberised Coir Production Unit		
(i) Untwisting machine (double head)	4,50,000	
(ii) Sheet machine	1.4 meter width	80,00,000
(iii) Feeder conveyor		
(iv) Latex sprayer	2.2 meter width	1,50,00,000
(v) Cutting machine		
(vi) Drum Press		5,50,000
(vii) Hydraulic Press – 7 day light		28,00,000
(viii) Vulcanizing Chamber - 40 mattresses		11,50,000
(ix) Band saw machine		3,50,000
(x) Ball Mills – 1000 liters. (3 nos.)		10,50,000
(xi) Tilting Machine		8,00,000
(xii) Stitching/ Quilting machine		50,00,000
(xiii) Boiler and Accessories		20,00,000
(xiv) Diesel Generator/ Diesel Engine/ Expenditure towards		4,00,000

drawing power line from rural feeder exclusively for the unit	
5. Coir Product Manufacturing Unit (Semi Automatic Loom Unit)	
(i) Bobbin winding machine	2,10,000
(ii) Cops winding device	30,000
(iii) Semi automatic loom	
1 mtr. width	5,00,000
1.5 mtr. width	6,50,000
2 mtr. width	8,00,000
4 mtr. width	14,00,000
(iv) Dye Vat	
50 Kg. capacity	2,00,000
100 Kg. capacity	4,00,000
(v) Well & Pumpset	1,00,000
(vi) Diesel Generator/ Diesel Engine/ Expenditure towards drawing power line from rural feeder exclusively for the unit	2,00,000
6. Coir Product Manufacturing Unit (Automatic/ Power Loom Unit)	
(i) Bobbin winding machine (4 heads -3HP)	2,10,000
(ii) Cops winding machine (1 HP motor)	55,000
(iii) Powerloom - PLC operated	
1 mtr. Width	16,00,000
1.5 mtr. Width	20,00,000
2 mtr. Width	27,00,000
4 mtr. width	35,00,000
(iv) Dye vat SS(T 316)	
50 Kg. Capacity	2,00,000
100 Kg. Capacity	4,00,000
(v) Well & Pumpset	1,00,000
(vi). Diesel Generator/ Diesel Engine/ Expenditure towards drawing power line from rural feeder exclusively for the unit	4,00,000
7. Coir Pith Product Manufacturing Unit	

(i) Rotary Sieving Machine – 2 HP	2,00,000
(ii) Reciprocatory Sieving Machine – 1 HP	1,25,000
(iii) 5 Kg. Block Making Machine with 20 HP motor	8,00,000
(iv) 650 Grams Block Making Machine with 20 HP motor	8,50,000
(v) Coir Pith Grow Bag Making Machine	16,00,000
(vi) Pith Washing Machine – 5 HP	2,00,000
(vii) Pith Squeezing Machine – 15 HP	9,50,000
(viii) Material Handling Equipment	12,00,000
(ix) Testing Equipment (P H Meter, Drying oven, Electronic weighing balance, etc.)	2,00,000
(x) Electrical Accessories, motor & drying yard	2,00,000
(xi) Well & Pumpset	1,00,000
(xii) Diesel Generator/ Diesel Engine/ Expenditure towards drawing power line from rural feeder exclusively for the unit	4,00,000
8. Coir Rubber Backed/Rubber Molded Product Manufacturing Unit	
(i) Hot Press (3 day light)	9,00,000
(ii) Mould sets of 3 (MS or SS) – 6 Nos.	3,50,000
(iii) Rubber Mixing Mill	7,00,000
(iv) Diesel Generator/ Diesel Engine/ Expenditure towards drawing power line from rural feeder exclusively for the unit.	2,00,000
9. Coir Rubber Latex Backed Mats & Matting Product Manufacturing Unit	
(i) Automatic Foaming unit (500 - 1000 litre capacity – S.S. – 2 Nos.)	30,00,000
(ii) Spreading unit (Ball Mill, Planitory Mixer)	8,00,000
(iii) Hot Air Vulcanizing drying chamber (4 mtr. Width)	15,00,000
(iv) Diesel Generator/ Diesel Engine/ Expenditure towards drawing power line from rural feeder exclusively for the unit	2,00,000
10. Coir Composite Product Manufacturing Unit	
(i) Bail Opener/ Fibre Cleaning Machine	4,00,000
(ii) Coir Needled Felt Plant (including sheet forming machine)	
1 mtr.	25,00,000
1.5 mtr.	40,00,000

2.2 mtr.	50,00,000
(iii) Felt Impregnating Machine (2.2 mtr. width)	10,00,000
(iv) Resin Kettle (50 ltr. capacity)	20,00,000
(v) Dies/ Coual Plate	20,00,000
(vi) Hot Compression Hydraulic Press (3 - 5 day light)	
1 mtr. x 1 mtr.	25,00,000
8 ft. x 4 ft.	75,00,000
(vii) Edge Drimming Machine (8x4 ft.)	5,00,000
(viii) Boiler and accessories	20,00,000
(ix) Dust Collector	4,00,000
(x) Diesel Generator/ Diesel Engine/ Expenditure towards drawing power line from rural feeder exclusively for the unit.	4,00,000
11. Coir Needled Felt Production Unit	
(i) Bail Opener/ Fibre Cleaning Machine	4,00,000
(ii) Coir Needled Felt Plant (including sheet forming machine)	
1 mtr. Width	25,00,000
1.5 mtr. Width	40,00,000
2.2 mtr. Width	50,00,000
(iii) Band saw	2,00,000
(iv) Weighing Balance	25,000
(v) Dust Collector	4,00,000
(vi) Diesel Generator/ Diesel Engine/ Expenditure towards drawing power line from rural feeder exclusively for the unit	4,00,000
12. Coir Pith Manure Production Unit	
(i) Revolving Screener (2 HP)	90,000
(ii) Lab Equipment for the production of pith plus	4,50,000
(iii) Deep freezer / cold room	1,50,000
(iv) Sprinkler/ Pipeline and accessories	75,000
(v) Packing Equipment	2,00,000
(vi) Handling Equipment	5,00,000
(vii) Well and Pump set	1,00,000

13. Coir Garden Articles Production Unit	
(i) Bail Opener/ Fibre Cleaning Machine	4,00,000
(ii) Coir Needled Felt Plant (inclusive of forming unit) – minimum 75 cm width	25,00,000
(iii) Hydraulic Hot Press	9,00,000
(iv) Automatic Stirrer for mixing rubber latex (50 ltr. capacity)	1,50,000
(v) Hot Air Drying Chamber/ Vulcanizer	10,00,000
(vi) Edge Cutting Machine	1,00,000
(vii) Diesel Generator/ Diesel Engine/ Expenditure towards drawing power line from rural feeder exclusively for the unit	2,00,000
14. Coir Mats/Matting/Carpets/ Printing/ Finishing/Packing Unit	
(i) Shearing Machine (2 mtr. width)	3,50,000
(ii) Dust Collector	1,00,000
(iii) Air Compressor for printing 10 HP (2 nos.) @ 1 lakh	2,00,000
(iv) Colour Mixing Equipment	50,000
(v) Air Pipeline, Spray guns, printing plat forms etc.	2,00,000
(vi) Automatic Coir Mat Bleaching Plant	3,00,000
(vii) Hot Air Drying Chamber with two sets of trollies	10,00,000
(viii) Coir Rugs Webbing Machine (5 nos. @ Rs.40,000/- per machine)	2,00,000
(ix) Diesel Generator/ Diesel Engine/ Expenditure towards drawing power line from rural feeder exclusively for the unit	2,00,000
15. Coir PVC Tufted Mats Production Unit	
(i) coir tufting unit with all accessories (2 mtr. width)	150,00,000
(ii) Boiler with accessories	15,00,000
(iii) Chiller with accessories	6,00,000
(iv) Diesel Generator/ Diesel Engine/ Expenditure towards drawing power line from rural feeder exclusively for the unit	4,00,000
16. Automatic Coir Fibre/ Yarn Dyeing Unit	
(i) Mechanical hoist	12,00,000
(ii) S.S. Dye Vats (2 Nos.)	18,00,000

(iii) Hydro Extractor – 100 Kg.	5,50,000
(iv) Accessories	6,00,000
(v) Dryer	15,00,000
(vi) Boiler and Accessories	20,00,000
(vii) Well & Pumpset	1,00,000
(viii) Diesel Generator/ Diesel Engine/ Expenditure towards drawing power line from rural feeder exclusively for the unit	2,00,000
17. Coir geotextiles/ Matting Production Unit (Anugraha Loom Unit)	
(i) Warping Machine (2 mtr. width)	1,50,000
(ii) Anugraha Loom	
1 mtr. width – 2 nos. @ Rs.35,000/-	70,000
1.5 mtr. width – 2 nos. @ 45,000/-	90,000
2.00 mtr. width – 3 nos. @ 60,000/-	1,80,000
(iii) Dye Vat S.S. (T316)	
50 Kg. capacity – 2 nos.	2,00,000
100 Kg. capacity – 2 nos.	4,00,000
18. Coir mats & matting production unit (Anupam Loom, pneumatic control)	
(i) Warping Machine (2 mtr. width)	1,50,000
(ii) Anugraha Loom	
1 mtr. width – 2 nos. @ Rs.35,000/-	70,000
1.5 mtr. width – 2 nos. @ 45,000/-	90,000
2.00 mtr. width – 3 nos. @ 60,000/-	1,80,000
(iii) Dye Vat S.S. (T316)	
50 Kg. capacity – 2 nos.	2,00,000
100 Kg. capacity – 2 nos.	4,00,000
(iv) Diesel Generator/ Diesel Engine/ Expenditure towards drawing power line from rural feeder exclusively for the unit.	4,00,000

Note: All rates are inclusive of motor, accessories, taxes, duties, delivery charges etc.

Proforma for monitoring the coir units assisted under Development of Production Infrastructure Scheme of Coir Board

-
1. Name of the Unit :
 2. Proprietor/ Partnership/ Company :
 3. Name of the Contact Person :
 4. Year of Establishment :
 5. Coir Board Registration Number :
 6. MSMED Acknowledgement Number :
 7. Job of Unit :
 8. Products purchased :
 9. Date of Assistance received :
 10. Assistance for new unit/ modernization :
 11. Total Investment :
 12. Additional Investment, if any made during the year
 13. Additional Infrastructure created. Details :
If any
 14. Power connection Number :
 15. Number of workers engaged :
 16. Total Production during the year : Rs.
 17. Total wages paid during the year : Rs.
 18. Loss of production, if any during the year : Rs.
Reason for loss of production
(Raw material scarcity/ power shortage/
labour shortage/ bank finance shortage etc.)
 19. Assistance received was utilized for :
 20. Any other information :

Signature of the proprietor

Place :

Date :

Signature of the verifying officer
(Regional Officer / Sub-Regional Officer, Coir Board)

EXECUTIVE INSTRUCTIONS

1. Coir Units desiring to avail of the assistance under the scheme should be registered with the Coir Board under the Coir Industry (Registration) Rules 2008.
2. The assistance under the scheme is extended to the entire coir sector of the country.
3. The unit with a project cost of above Rs.5 lakhs only will be considered for assistance under the scheme.
4. Power connection should be available at the location of the coir unit
5. The financial assistance under the scheme will be provided @ 25% of the total project cost excluding the cost of the land subject to a maximum as follows.

Sl. No.	Types of Units	Ceiling for financial assistance
1	Fibre unit	Rs.6,00,000
2	Automatic Spinning Unit	Rs.4,00,000
3	Coir Pith Unit and Others	Rs.5,00,000

6. For a composite or a multiple unit, the maximum monetary ceiling of assistance is limited to Rs.9 lakhs.
7. The workshop shall conform to the type of design prescribed by the Board and also to meet the essential civil requirements of the project. The design for workshops of various types of coir units should be as per the essential requirement of the unit. The ceiling for computation of the subsidy is as follows:

Sl. No.	Types of Units	Ceiling for consideration of subsidy
1	Fibre unit	Rs.8,00,000
2	Coir Pith Unit	Rs.8,00,000
3	Others	Rs.6,00,000

8. Further subsidy under the scheme is available for modernisation of the existing unit so as to increase productivity and quality only after a period of 3 years of availing any assistance under DPI scheme. The scheme provide assistance for modernisation of existing coir units. As far as modernisation is concerned assistance under the scheme will be limited to new workshops and new equipments for

the unit. Assistance will be provided @ 25% of the total project cost limited to Rs.2 lakhs.

9. The subsidy will be sanctioned by the Board after observing the following formalities.
 - i. The General Manager, DIC or any other Officer not below the rank of Assistant Director from the Industries Department shall receive the application and scrutinize, inspect and recommend the application. The recommendation shall be made in the prescribed format appended in the application and the certified documents may be forwarded to the Regional Officer/ Sub Regional Officer of the respective area for further processing.
 - ii. Regional Officer/ Sub Regional Officer and an official nominated by Chairman, Coir Board will conduct the joint inspection of the unit
 - iii. A committee consisting of the RO/ SRO/ ESO and an official from HO not below the rank of Joint Director/ SAO to assess the quantum of assistance under the scheme.
10. In the case of leased land/ building the lease deed should be for a minimum period of 10 years.
11. All legal documents in vernacular should be accompanied with legal opinion from a local advocate stating that the documents are in order for availing subsidy from the Board.
12. Claim for financial assistance in respect of machinery will be considered only if the beneficiaries purchase machinery from the coir machinery manufacturers registered with the Coir Board. In case of imported machinery, the invoice, shipping bills etc. certified by Customs Authorities or DGFT should be produced.
13. The copies of all documents in support of the financial assistance should be attested by an authorised Officer of the Board/ DIC and countersigned by the RO and committee constituted for assessing the quantum of assistance.
14. The Committee while recommending subsidy has to prepare and attach checklist for equipments, worksheds etc. in the prescribed form alongwith other documents, which are included in their recommendation.
15. A second inspection of 10% of the total number of cases recommended will be held by the Senior Accounts Officer or any other officer deputed from Head Office.

16. The Regional Officer/ SRO concerned will submit monitoring reports at least once in a year in respect of all the coir units availed subsidy from the Board.
17. The Board shall ensure disbursement of subsidy within a period of three months from the date of receipt of application by the entrepreneur to Coir Board Regional/ Sub Regional Office from the respective GM, DIC.
18. The Board shall ensure the mid term appraisal and evaluation of the implementation of the scheme by engaging a reputed agency.
19. The beneficiary unit shall execute an agreement on non-judicial stamp worth Rs.100/- to the effect that they bound to the terms and conditions for the extension of financial assistance under the scheme.
20. The beneficiary unit shall cover the same under fire and general insurance policy for a total amount not less than the financial assistance extended by Coir Board under the scheme. The unit shall continue with the insurance coverage for a minimum period of five years from the date of release of financial assistance.
21. Any dispute arising out of the implementation of the Executive Instruction, the matter will be referred to the Chairman, Coir Board and his decision shall be the final.

COIR BOARD

(Ministry of Micro, Small & Medium Enterprises, Government of India)
P.B.No.1752, M.G.ROAD, ERNAKULAM, KOCHI-682016

**APPLICATION FOR AVAILING FINANCIAL ASSISTANCE
FOR SETTING UP COIR BASED UNITS
UNDER DEVELOPMENT OF PRODUCTION INFRASTRUCTURE SCHEME**

Type of Unit

--

1. (a) Name of the Unit

--

(b) Address

2. (a) Type of Organisation

Proprietor

Partnership

SHG

NGO

Pvt. Ltd. Co.

Public Ltd. Co.

Co-operative Society

Others *

* Specify

(b) Postal Address for communication

--

(c) Date of Establishment

DD		MM		YY			

(d) Coir Board Registration under Registration Rules 2008

No.								
Date								

(e) MSMED Acknowledgement from DIC

No.								
Date								

(f) Date of commencement of production as per DIC certificate

DD		MM		YY			

-
1. If Partnership concern, please attach the registered partnership deed attested by notary
 2. If Company, attach copies of the Registration Certificate from Registrar of Companies along with Memorandum of Association & Articles of Association
 3. If Co-operative Society, the registration issued by competent authority may be attached.
 4. If NGO/ SHG, the Registration Certificate issued by competent authority may be attached.

3. Source of Raw Materials

Husk	Fibre	Pith	Others

4. Whether SC/ ST/ OBC/ Women/ Minority/ Others

--	--	--	--	--	--

5. Total Investment (Excluding Land)

i) Building *

a) Type of Construction

b) Total Plinth area

c) Total value

d) Approval of local authority

ii) Soaking Tank *

iii) Well & Pumpset *

iv) Drying Yard * Area (Sq. ft.)

v) Diesel Generator / Diesel Engine/ Expenditure towards drawing power line from Rural Feeder for the Unit. (If generator, copy of sanction from competent authority to be enclosed)

vi) Machinery and Equipment **

Name of Machine Capacity Year of mfr. Name of the mfr. Regn. No. Value

- a)
- b)
- c)
- d)
- e)
- f)

** Attested copies of bills, cash receipts, copy of the certificate of the registered machinery manufacturer, documents from electricity authority

6. Source of funding

Bank	Own	Other source
------	-----	--------------

7. Source of Power #(3 phase)

Date of Power Connection

Consumer Card No.

attested copy of the sanction from competent local authority

* Detailed drawing and estimate and stability certificate for a minimum period of 10 years from a Chartered Civil Engineer, details of machinery etc.

8. a) Land

Own	Lease	Extent

b) Land Mark

Survey No.	
Village	
Taluk	
District	

9. a) No. of persons employed

b) Whether trained/ qualified persons available

Yes	No
-----	----

c) Whether child labour is resorted to

Yes	No
-----	----

10. a) Whether any assistance availed by this unit

Yes	No
-----	----

b) If yes, please furnish the details and dates on which assistance was received

11. a) Whether Testing Facilities Available

Yes	No
-----	----

b) If yes, furnish details

12. Whether Pollution Abatement Formalities completed

Yes	No
-----	----

Name and Signature of the applicant
(Seal)

Place

Date

Date of receipt of the application by RO/ SRO from DIC

- Note:
1. Copy of the Original Land Deed should be enclosed
 2. English version of the land document should be attested by notary public is to be enclosed
 3. Legal opinion from an advocate stating that land documents are in order to avail financial assistance from Coir Board.
 4. If the land is leased, copy of the lease agreement attested by notary

Form No.II**COIR BOARD**

(Ministry of Micro, Small & Medium Enterprises, Government of India)
 P.B.No.1752, M.G.ROAD, ERNAKULAM, KOCHI-682016

**APPLICATION FOR AVAILING FINANCIAL ASSISTANCE
 FOR MODERNISATION OF COIR UNITS
 UNDER DEVELOPMENT OF PRODUCTION INFRASTRUCTURE**

Type of Unit

--

1. (a) Name of the Unit

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(c) Postal Address

2. (a) Type of Organisation

Proprietor	<input type="checkbox"/>	Partnership	<input type="checkbox"/>
SHG	<input type="checkbox"/>	NGO	<input type="checkbox"/>
Pvt. Ltd. Co.	<input type="checkbox"/>	Public Ltd. Co.	<input type="checkbox"/>
Co-operative Society	<input type="checkbox"/>	Others *	<input type="checkbox"/>

* Specify

(b) Address for communication

--

(c) Date of Establishment

DD		MM		YY			

(d) Date on which the assistance was availed of earlier

DD		MM		YY			

(e) Coir Board Registration under Registration Rules 2008

No.							
Date							

(f) MSMED Acknowledgement from DIC

No.							
Date							

(g) Date of commencement of production as per DIC certificate

DD		MM		YY			

-
1. If Partnership concern, please attach the registered partnership deed attested by notary
 2. If Company, attach copies of the Registration Certificate from Registrar of Companies along with Memorandum of Association & Articles of Association
 3. If Co-operative Society, the registration issued by competent authority may be attached.
 4. If NGO/ SHG, the Registration Certificate issued by competent authority may be attached.

3. Whether SC/ ST/ OBC/ Women/ Minority/ Others

--	--	--	--	--	--

4. Total Investment (Excluding Land)

i) Building *

ii) Soaking Tank *

iii) Well & Pumpset *

iv) Drying Yard * Area (sq. ft.)

v) Diesel Generator / Diesel Engine/ Expenditure towards drawing power line from Rural Feeder for the Unit

vii) List of Machinery and Equipment available

Name of Machine Capacity Year of mfr. Name of the mfr. Regn. No. Value Remarks

- a)
- b)
- c)
- d)
- e)
- f)

Give details of existing machinery/ equipment and capacity of each machine/ equipment

vii) Give details of equipment/ machinery proposed to be installed (additionally or as replacement) against remarks column.

5. No. of days the unit worked during the last three years (year wise)

Y- I	Y-II	Y-III

6. Production, financial status for the last three years
(Qty. in MTs)

Y- I	Y-II	Y-III

(Financial statements for the last three years attested by a Chartered Accountant to be attached)

7. If the unit was not working to the full capacity, reason thereof
8. Whether existing infrastructural facilities (viz. building, soak pits etc.) are to be improved. If so, furnish details and cost thereof.
9. Whether additional infrastructural facilities are proposed to be provided (viz. extension of building, well, pumpset etc.) If so, furnish details and cost Thereof
10. Source of additional funding

Bank	Own	Other source

* Detailed drawing and estimate, list of machinery, copies of invoices/ bills/ receipt etc. to be attached.

11. Land

Own	Lease	Extent

12. Source of power supply

Electricity Board	Generator
-------------------	-----------

13. a) No. of persons employed

b) Whether any child labour is resorted to

Yes	No
-----	----

1. Whether any assistance availed for this unit, if so attach details

Yes	No
-----	----

2. Name & Signature of the applicant

Place

Date

Note: Machinery, workshed etc. to be put up should not be less than the standards prescribed by the Coir Board.

Checklist for processing of Application for Financial Assistance under DPI scheme of Coir Board

Annexure Checklist for GM, DIC

1. Application form I/ II
(Whether complete in all respect)

Yes	No
-----	----

Date of receipt of application (as per the Inward Register)

DD		MM		YY			

2. Whether Coir Board Registration attached (attested copy)

Yes	No
-----	----

3. Whether MSMED acknowledgement copy attached (attested copy)

Yes	No
-----	----

4. Whether copy of the land document certified by notary attached

Yes	No
-----	----

5. If lease land, land document attached

Yes	No
-----	----

6. Whether the drawing of the building, estimate, sanction of local authority attached

Yes	No
-----	----

7. Whether Valuation Certificate from Chartered Engineer in respect of building is attached

Yes	No
-----	----

8. Whether multiple products/ single product unit

Multiple	Single
----------	--------

9. Whether the machinery is imported

Yes	No
-----	----

10. Whether the Valuation Certificate for soaking tank attached

Yes	No
-----	----

11. a) Whether the machinery procured from approved machinery manufacturer

Yes	No
-----	----

b) Whether performance guarantee furnished

If so, enclose the certificate

Yes	No
-----	----

12. Whether the invoice & cash receipt of machinery procured are matching

Yes	No
-----	----

13. Whether the printed receipt for the payment and bill/ invoice enclosed

Yes	No
-----	----

14. Whether the checklist of machinery & inspection report are enclosed

Yes	No
-----	----

15. Whether certificate to the effect that the unit has not availed/ applied for any assistance under any Central Govt. Scheme is enclosed

Yes	No
-----	----

Verified all the documents and found correct/genuine.

Date :

Place

Name:

Designation

DIC

(Seal)

Annexure IV**Proforma of the Certificate to be issued by the General Manager, District Industries Centre (respective district) for extending financial assistance under Development of Production Infrastructure Scheme of Coir Board for forwarding the application to the Regional/ Sub Regional Office of Coir Board for approval**

This is to certify that the application for financial assistance under Development of Production Infrastructure Scheme of Coir Board received from Sri Proprietor/ Partner/ of M/s unit situated in Survey No.....village taluk..... District..... State..... registered with DIC under MSMED Act bearing No..... was received by this office on

The application was scrutinized and the unit was inspected on The details furnished were verified and found correct/ not correct. The application is recommended/ not recommended for consideration of sanction under Development of Production Infrastructure Scheme of Coir Board as per the guidelines of the scheme.

If not recommended, reasons thereof

- 1)
- 2)
- 3)
- 4)

Place :
Date:

Name:
Designation:
District Industries Centre:
Govt. of

(seal)

**FOR THE GRANT OF FINANCIAL ASSISTANCE TO COIR UNITS
UNDER DEVELOPMENT OF PRODUCTION INFRASTRUCTURE
FOR THE SETTING UP OF NEW UNIT**

Inspection report

1. Name of the Unit :
2. Location and full address :
3. Constitution (Proprietary/
Partnership/Company) :
4. Registration No. under Coir Industry
Registration Rules 2008 :
5. MSME acknowledgement No.
and date
6. Date of commencement of production :
7. Whether land is own/ lease
If on lease, state period of lease :
8. Whether the machinery and equipment
are as per the approved list and as per
standards fixed :
9. Eligibility as per norms :
10. Details of loan availed for setting
up of unit :

11. Whether the construction of workshed is as per the prescribed type and design

Yes	No
-----	----

12. Specific recommendation of the committee :

	Actual	Eligibility	Recommendation
--	--------	-------------	----------------

(a) Building(s)

(b) Machinery

*

*

*

*

*

(b) Soaking Tank :

(c) Well and Pump set :

(d) Others(Specify) :

13. Date of inspection of the unit

14. Checklist of machinery along with specification attached : Yes/ No

15. Whether the details of application included in the website of the Board : Yes/ No

Total

25%

Amount Recommended Rs.

Signature of the ESO

Signature
Regional Office
DO/OIC

Signature

Name :

Designation :

(Officer deputed for inspection by Chairman, Coir Board)

Annexure VI**CERTIFICATE OF UTILISATION OF CIVIL INFRASTRUCTURE**

This is to certify that the building constructed in survey
 no.....villagetaluk..... District.....
 State..... as per the plan approved by
(competent authority) is as per the requirement for
 installation of machinery, storing of raw materials and finished goods
 etc. and is for the exclusive use of coir processing only.

Station: Signature of the applicant
 Date: Name & address of the Unit
 (Seal)

Verified and found correct/ not correct

Signature
 Name
 Designation (RO/SRO/OIC)

Note: This is to be attached along with the application.

Certificate of Utilisation of Machineries/ Equipments

This is to certify that the machineries/ equipments procured vide bill Nos..... (details furnished separately) dated..... from (name of the supplier) is being utilized exclusively for manufacturing/ processing of coir mentioned in the MSME acknowledgement issued by DIC (area) only.

Station:
Date:

Name & Signature
Name of the Unit

(Seal)

Countersigned
Signature
Name
Designation (RO/SRO/OIC)

Note: To be attached along with the application

**CERTIFICATE FOR INSTALLATION OF GENERATOR/ DRAWING
OF SEPARATE POWER LINE FROM RURAL FEEDER**

This is to certify that the power generator installed/ separate power line drawn from the rural feeder is exclusively for the use of this coir unit located in survey no.....villagetaluk..... District..... State..... in the name of Unit.

Copies of the bills and vouchers of generator and statement of expenditure certified by competent authority is enclosed.

Station:
Date:

Signature:
Name :
Name of the Unit

(Seal)

Countersigned
Signature :
Name :
Designation :
(RO/SRO/OIC)

Note: To be attached along with the application

CERTIFICATE

Certified that the Unit (Name) located in survey no.....villagetaluk..... District..... State..... has not availed any financial assistance under any Central Government viz. PMREGP, REMOT, MSE-CDP scheme etc.

Place:
Date:

Signature:
Name :
Name of the unit:

(Seal)

Countersigned
Signature
Name
Designation
(RO/SRO/OIC)

Note: To be attached along with the application

CERTIFICATE

Certified that the financial assistance recommended/sanctioned to M/s..... located in survey no.....villagetaluk..... District..... State..... amounting to Rs..... is as per the terms and conditions for extension of financial assistance to coir units under Development of Production Infrastructure Scheme of Coir Board. This unit will be monitored for the next three years by this office and if any deviations noticed from the agreement furnished by the unit that will be reported to the H.O and General Manager, DIC and suitable action will be initiated.

Signature :
REGIONAL OFFICER

Date:

(Seal)

Note: To be furnished along with the recommendation of the application for financial assistance

**Checklist of the Assessment Committee constituted for assessing
the Quantum of Financial Assistance under Coir Board Scheme**

.....

A. Verification of the following documents

- | | | |
|------------------------------|------------|----------------------------|
| 1. Application | - Verified | found correct/ not correct |
| 2. List of documents | - Verified | found correct/ not correct |
| 3. Certificate of GM, DIC | - Verified | found correct/ not correct |
| 4. Bills, invoices, vouchers | - Verified | in order/ not in order |
| 5. Land Document | - Verified | in order/ not in order |
| 6. Building Estimate | - Verified | found correct/ not correct |

C. Valuation of the Building/ Machinery/ Equipment

- | | | |
|--|-----------|-------------------------|
| a. Total value of civil infrastructure including
Soaking tank | : Rs..... | (limited to Rs.8 lakhs) |
| b. Total value of machinery | : Rs..... | |
| c. Total value of accessories | : Rs..... | |
| d. Value towards generator/ special feeder line | : Rs..... | |
| | ----- | |
| Total | : Rs..... | |

- C. Quantum of Assistance proposed
(25% of total)** : Rs.....

- D. Assistance limited as per norms of the scheme**
- | |
|---|
| a) Rs.6 lakhs in coir fibre
extraction unit |
| b) Rs.4 lakhs in case of
automatic spinning unit |
| c) Rs. 5 lakhs in case of
coir pith processing
units and others |

Date:

Declaration

The committee constituted for the purpose of assessing the quantum of assistance under Development of Production Infrastructure Scheme of Coir Board have verified all the documents and recommended that Rs..... is recommended for consideration of approval being the 25% of the infrastructure developed by M/s a fibre units/ automatic spinning unit/ pith processing unit/ others.

ESO

Officer in charge, RO

Sr. AO / JD (P)

Agreement

An agreement made thisbetweenregistered with Coir Board under Coir Industry registration rules 2008, vide the Registration No..... having registered office athere in after called 'Coir Unit' represented by.....on the one part and the Coir Board (Govt. of India), Kochi-682 016 (hereinafter called Coir Board) represented by its Secretary on the other part.

Whereas the Coir Board under the Scheme "Development of Production Infrastructure" is giving assistance to Coir Units for construction of worksheds and for purchase of equipments/ modernization of equipments and infrastructural facilities herein after called Work shed/ Equipments/ Mordernisation of equipments whichever is applicable.

Whereas the coir units has applied to the coir Board for assistance under Development of Production Infrastructure for construction of workshed/ purchase of equipments/modernizations of equipments.

Whereas the Coir Board has pleased to sanction assistance of Rs...../- (Rupees.....only) as per order No.dated.....issued by the Coir Board hereinafter referred to as the " Said Order" copy of which is attached hereto and shall together with other communications that may be issued in continuation thereof form part of this agreement as if incorporated herein subject to the conditions hereinafter appearing and subject to the conditions contained in the said order to which the Coir unit has agreed. The Coir unit covenants that the land set apart for constructing workshed is owned by the Coir Unit and free from encumbrances.

- 2) The Coir Unit hereby undertakes and agrees that the grant amount would be utilized only for the purpose for which it is granted and for no other purposes and in accordance with the terms of the said order within the time stipulated in the Said Order. A total cost of construction of Worksheds/purchases of equipments/modernization of equipments/infrastructural facilities should not be less than twelve lakh.
- 3) The unit shall use the premises and the shed constructed under the scheme exclusively for the purposes of the unit. The shed constructed/equipments purchased shall not be leased or hired out to or part with the possession of it without prior approval of the coir Board.
- 4) The unit shall not create any mortgage or charge by way of hypothecation, pledge or otherwise create encumbrances of any kind whatsoever and shall maintain the property free from encumbrances or liability whatsoever.
- 5) The assistance will be given in one installment.
- 6) The unit shall construct the work shed as per the type and design approved by the Coir Board and shall execute the work in accordance with the directions of Departmental officers of the State Government or officer of the Coir Board.
- 7) The equipments purchased/modernized shall conform to the standards laid down by the Coir Board and shall be purchased only from the machinery manufacturers registered with Coir Board except in the case of imported machinery.
- 8) The Coir Unit availing grant to start production immediately on construction of building and installation of machinery and the Coir Unit should make available the premises for inspection by officers of the Coir Board or Officers of the Government of states in which the unit is located.

9) The Coir Unit shall maintain separate accounts with appropriate bills and vouchers and the accounts shall be opened for inspection and audit by Auditors/ officers authorizes in this behalf of the Coir Board or the concerned State Government. The Coir Unit shall furnish to the Coir Board as certificate from the competent Engineer to the effect that work of work shed has been completed as per the approved plan and estimate. The Coir Unit shall arrange the inspection of the equipments by the officers authorized by the Coir Board and the certificate issued by the officers authorizes by the Coir Board should be forwarded to the Coir Board.

10) The Coir Unit shall within 30 days from the completion of the construction of the shed/ possession of the equipments insure the same against loss or damage by fire or flood for an amount not less than the amount of assistance, with an Insurance Company and the Policy shall be assigned in favour of the Coir Board, the unit shall keep the policy alive paying the insurance premia promptly.

11) In case of the Coir Unit commits breach of any of the terms and conditions herein contained or those contained in the Rules of the said order in any case the Coir Unit fails to utilize the grant-in-aid for the purpose for which it is granted, the entire grant amount paid to the Coir Unit shall be refunded to the Coir Board immediately and the proprietor shall be personally liable for the refund to the Coir Board of the said grant amount.

12) “ Any dispute arising out of this agreement or issue will be subject to jurisdiction at Cochin”.

13) The above agreement has been executed by the parties at in the presence the following witnesses”.

14) In witness whereof Sri/ Smt.....on behalf of M/s.....and Secretary, Coir Board for and on behalf of the Coir Board have here unto set their hands with seal of the Coir Unit and Coir Board affixed on the day and year first above written.

Signed by
in the presence of witness

Witnesses:

Signed by,

[Regional/ Sub Regional Officer, Coir Board)