



WEST BENGAL STATE EXPORT PROMOTION SOCIETY

Government of West Bengal

2, Church Lane, 4th floor, Room No.401, Kolkata – 1.

Phone: 2243-0380, Tele-fax: 91-33-22439187

E-mail: wbseps@gmail.com

Notice Inviting Tender(Offline) No. WBSEPS/Tender/17/18/UHS1g/Misc./3

Memo No: SEPS/ 569/17-18

Date: 01.08.2017

Director & Member Secretary, West Bengal State Export Promotion Society invites sealed tenders from reliable and experienced contractor/ agencies/organizations for undertaking the work of boring of 1 (one) tube well for submersible pump by “Odex” method including supply of required pipes, strainers etc. and supply, installation and commissioning of 1 (one) no. Submersible pump at the premises of Urban Haat, Siliguri at New Township, at R.S plots nos.135(p), 136(p), Mouza- Dabgram, J.L.No 2, sheet No. 16, P.S. Rajganj, Dist. Jalpaiguri, West Bengal; as given below ;

Sl. No.	Name of the work	Quantity/ No.	Time of completion including supply and installation of pump set	Eligibility of Bidders
1.	Work of boring of one tube well for submersible pump by “Odex” method including supply of required pipes, strainers etc. as mentioned in the BOQ of this NIT at the premises of Urban Haat at New Township, Siliguri.	1 job including supply of required pipes, strainers etc.	15 days	Reliable, Resourceful and Bonafide experienced Contractor / agency/ Organization etc. fulfilling the eligibility criteria.
2.	Supply, installation and commissioning of “KSB” SUBMERSIBLE PUMP : Model : CORA 12C/10, 3HP, 1PH Discharge range : 6 - 14 m ³ Head : 67 - 26 Mtr. including all electrical items.	1 no.		

1. Bidder may download the Tender Document from the website, <https://www.wbseps.com>.

2. Bid should be submitted in sealed envelope along with necessary Earnest Money Deposit through demand draft/pay order issued from any nationalized bank in favour of WEST BENGAL STATE EXPORT PROMOTION SOCIETY payable at Kolkata.

3. Eligibility Criteria for participation in tender :

- (a) **The prospective bidders shall have satisfactorily completed at least one work of similar nature.**
- (b) **The contractor/ agencies/organizations who have executed works for WBSEPS in the past will be given preference.**

4. (a) Subletting of contract is strictly prohibited.

(b) PAN Card, Professional Tax receipts Challan for the current year to be accompanied with the Bid document. Current Income Tax (Saral) Acknowledgement Receipt and Trade Licence to be submitted. Credential Documents related to Eligibility Criteria to be submitted.

(c) Where there is discrepancy between the unit rate & the line item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern.

(d) Prevailing safety norms has to be followed so that LTI (Loss of time due to injury) is zero.

(e) Registered Unemployed Engineers' Co-operative Societies/Unemployed Labour Co-op. Societies are required to furnish valid Bye law, Current Audit Report, Current Valid Clearance Certificate from A.R.C.S. along with other relevant supporting papers.

5. (a) Adjustment of Price (increase or decrease) :- No escalation of cost will be allowed even in extension period of time, granted by West Bengal State Export Promotion Society (WBSEPS).

(b) Constructional Labour Welfare Cess @ 1(one) % of cost of construction will be deducted from every Bill of the selected agency.

6. No Mobilisation Advance and Secured Advance will be allowed.

7. Price preference will be allowed as per prevailing government Order No. 1110 F, dt. 10.02.2006 of Special Secretary, Finance Department, Govt. of West Bengal. The agency claiming the preference should submit necessary documents to substantiate their claim.

8. Bids shall remain valid for a period not less than 180 (one hundred eighty) days after the dead line date for Sealed Bid submission. Bid valid for a shorter period shall be rejected by the "Tender Committee" as non-responsive.

9. Procurement of materials:

All materials required to complete execution of the work at the premises of Urban Haat at New Township, Sliguri, shall be supplied by the contractor after procurement from authorized and approved source and as per the specifications/brand mentioned in this Notice Inviting Tender.

10. Important Information :- (Date & Time Schedule)

Start Date and time for submission of tender: 02 .08.2017 at 11 A.M.

Last Date and time for submission of tender: 08 .08.2017 at 4 P.M.

Date and time of opening of Tenders submitted in time : 08 .08.2017 at 5 P.M.

A. Location of critical events: Bid Submission and Bid opening :-

Office of the Director & Member Secretary,

West Bengal State Export Promotion Society,

Oswal Chambers, 4th floor, Room No. 401,

2, Church Lane, Kolkata - 700 001.

11. **Earnest Money:** The amount of Earnest Money is Rs. 10,000/- (Rupees Ten Thousand) only and to be remitted through Bank Draft / Pay Order of any nationalized Bank drawn in favour of “West Bengal State Export Promotion Society” payable at Kolkata, against the work. The amount of earnest money so deposited will be converted as “Security Deposit” for successful contractors/ firms/ companies/ organizations. No interest on EMD/ Security Deposit will be paid.
12. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting the site shall be of the bidder’s own expense.
13. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The Director & Member Secretary, WBSEPS reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.
14. **Refund of EMD:** The Earnest Money of all the unsuccessful Tenderers deposited in favour of “WEST BENGAL STATE EXPORT PROMOTION SOCIETY” will be refunded by the Director & Member Secretary, West Bengal State Export Promotion Society on receipt of application from Tenderers. No interest on EMD will be paid.
15. **The intending tenderers are required to quote the rate offline only. No online tender will be entertained.**
16. During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice. Beside the WBSEPS may take appropriate Legal Action against such defaulting tender.
17. Before issuance of the work order, the tender inviting authority may verify the credential & other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufacture or false in that case, work order will not be issued in favour of the tenderer under any circumstances.
18. If the dates fall on holidays or on days of bandh or natural calamity, the dates defer to next working days.
19. The intending tenderer is required to quote the amount in figures as well as in words.

20. No CONDITIONAL/INCOMPLETE TENDER will be accepted under any circumstances.
21. In case of Quoting rates, no multiple lowest rates will be entertained by the Department.
22. The Director & Member-Secretary, WBSEPS reserves the right to cancel the N.I.T. due to unavoidable circumstance and no claim in this respect will be entertained.
23. All bidders are requested to remain present either personally or through their authorized representatives at WBSEPS, during the opening of the Tender, to observe the tender opening procedure.
24. All liabilities arising out of engagement of workers will rest on the Successful tenderer.

A. TENDER COMMITTEE :

(i) Opening of Tender :-

Tenders will be opened by the authorized representative of the Additional Director, WBSEPS/constituted Tender committee. Intending tenderers may remain present if they so desire.

(ii) While evaluation the committee may summon the tenderer for clarification / information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated time frame, their proposals will be liable for rejection.

(iii) The contractor is to quote the rate in the space marked for quoting rate in the BOQ mentioned under Financial Bid in this N.I.T.

B. AWARD OF CONTRACT.

(I) WBSEPS reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time the prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employers' action.

(II) The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter.

C. TIME OF COMPLETION:- Work including supply of pipes, strainers etc. and supply and installation of Submersible pump including required electrical should be completed with 15 days after issuance of Work Order at the location within the Urban Haat, Siliguri as shown by the authority.

D. Defect Liability Period:- 3(Three) months from the date of proper functioning of the submersible pump under this tender. Security Deposit will be refunded after the Defect Liability Period.

E. PAYMENT TERMS:-

Full payment will be released after successful completion of the work i.e. proper functioning of the submersible pump and raising bill in the name of the “Director & Member Secretary, WBS EPS” duly certified by the Engineer-in-charge/ Officer-in-Charge.

Sd/-
Director & Member Secretary
West Bengal State Export Promotion Society

Tender Application Form

To
The Director & Member Secretary,
West Bengal State Export Promotion Society,
2, Church Lane, (4th floor),
Kolkata – 700 001.

Sub: Submission of tender in reference to **Notice Inviting Tender(Offline) No.**
WBS EPS/Tender/17/18/UHSlg/Misc/3

Name of work: Work of boring of 1 (one) tube well for submersible pump by “ Odex” method including supply of required pipes, strainers etc. and supply, installation and commissioning of 1 (one) no. Submersible pump at the premises of Urban Haat, Siliguri at New Township, at R.S plots nos.135(p), 136(p), Mouza- Dabgram, J.L.No 2, sheet No. 16, P.S. Rajganj, Dist. Jalpaiguri, West Bengal.

Sir,

With reference to your tender, we are submitting herewith the rate and amount along with the following documents:-

- (1) Name and address of the firm :
- (2) Telephone Number, FaxNo. & E-mail :
- (3) Name & address of partners/proprietors :
- (4) Registration Certificate under Company Act/
Registered Deed of partnership Firm/ Pvt. Ltd.
Co. :
- (5) Name of Bankers with Account Number :
- (6) Nature of business :
- (7) Work experience :

- (8) PAN for I.T. (enclose Xerox copy) :
- (9) Copy of Trade License and Professional Tax Certificate up to date :
- (10) Details of Earnest Money :
(Draft/Pay Order should be in favour of
W.B.S.E.P.S. payable in Kolkata)

Enclosure: As stated above and quotation of rates and amount.

Yours faithfully,

Signature & seal of the tenderer.

FINANCIAL BID

To
The Director & Member Secretary
West Bengal State Export Pro motion Society,
Oswal Building, 4th floor, Room No. 401,
2, Church Lane, Kolkata- 700 001.

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Sl. No.	Item	Quantity	Unit	Rate	Amount (in Rs.)	
					In figure	In word
1.	Odex method boring 150 mm dia.MS. ERW pipe with 100 mm. dia. L.C.G Jonson Strainer Up to Depth 75 mtr. approx including labour for boring through any type of soil for sinking tube well of required dia. with top enlargement of 150 mm. by odex method boring system including hire charges and labour for boring machine, tools and plants, staging, force pumping set as required and making arrangement for water required for boring etc. complete and lowering of pipes, strainers, blind pipes etc. complete, including supply of 'TATA' make M.S. ERW pipe of 150 mm. dia as required and supply of L.C.G Jonson Strainer as required for proper functioning of the submersible pump and delivery of rated quantity of water.	75	metre			
2.	Supply, installation and commissioning of “KSB” SUBMERSIBLE PUMP : Model : CORA 12C/10, 3HP, 1 PH Discharge range : 6 - 14 m ³ Head : 67 - 26 Mtr including all electrical items.	1	each			
	TOTAL					

DECLARATION

All the rates mentioned above are for complete work as per direction, design and specification. We shall be liable for any deviation of the work from that as per direction, design and specification. We shall abide by all the Terms and Conditions mentioned in the NIT.

Signature & seal of the tenderer